



DSFBA 2026

BEAUTIFICATION GRANT



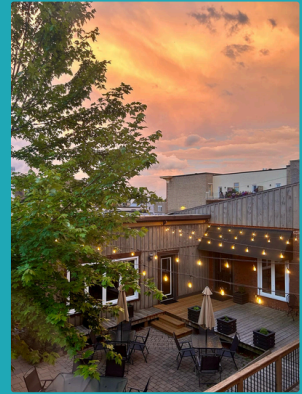
www.downtownsf.ca



613-285-5691



dba@smithsfalls.ca





GRANT OVERVIEW



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Grant 1: Creative Streetscape Grant

Supports **artistic and visually striking installations** that enhance the beauty of the streetscape. Projects should focus on **decorative, artistic, or atmospheric elements** rather than standard storefront improvements. Examples of eligible projects may include:

- colourful overhead installations (umbrellas, ribbons, lanterns, fabric canopy)
- artistic wall displays (i.e butterflies, paper art)
- decorative sculptural installations
- creative seasonal installations
- visually striking outdoor art features
- Projects such as seasonal baskets are excluded unless long lasting and quality materials i.e. silk flowers etc)

Please see the **Grant Overview** document for further examples and visuals.

Grant 1 is available to be awarded to one qualifying submission. This grant is for \$1000. **Receipts for purchases contributing to the applied project can date back no further than March 1, 2026.**

Grant 2: Downtown Activation Grant

Supports projects that create **interactive or photo-worthy moments** that encourage people to stop, explore, and share their experience downtown. Examples of eligible projects may include:

- creative photo backdrops or selfie spots
- interactive window displays
- artistic installations that invite participation
- themed storefront experiences
- temporary art displays that engage pedestrians

Please see the **Grant Overview** document for further examples and visuals.

Grant 2 is available to be awarded to one qualifying submission. This grant is for \$1000. **Receipts for purchases contributing to the applied project can date back no further than March 1, 2026.**

Grant Qualifications

Project submissions for Grant 1 and Grant 2 are require to be within the following guidelines:

- Be located within the downtown core and be a DBA member
- Be **visible from the street**
- Remain installed for **at least one season**
- Demonstrate **creativity and visual impact**
- **Be completed within 6 weeks of proposed start date (after approval and receipt of funding)**
- **Be submitted prior to May 8, 2026. Successful projects will be notified by the first week in May.**

Note: Projects that involve building renovations, accessibility improvements, façade restoration, or structural work, or planters, are not eligible, as these are already supported through the Town of Smiths Falls Community Improvement Plan (CIP).

DOWNTOWN SMITHS FALLS
BUSINESS ASSOCIATION

PROJECT INFORMATION

Business Name: _____

Grant Type (please indicate which grant you are applying for): _____

Date of Grant Submission: _____

APPLICANT INFORMATION

Business Owner Full Name:

Address:

Phone Number:

Email:

Business Name:

Project Budget: Please use the attached **budget excel form** to complete your budget. The budget must be submitted at the time of grant submission.

Project Description.

Please use this space to provide a description of your project. If you wish to attach images / drawings or do not have sufficient space here, please indicate that you have attached supplemental information in this space.

GRANT AGREEMENT

I understand and acknowledge the following terms and conditions:

Grant Amount

Each grant provides \$1,000 toward an approved project. Projects must demonstrate a minimum cost of \$1,000 before HST. The full grant amount must be used toward the approved project. If costs exceed \$1,000, the applicant is responsible for the remaining balance. If project costs are less than \$1,000 before HST, the unused portion must be returned to the DSFBA.

Payment of Funds

Grant funds will be provided in advance following approval. Recipients must complete the project within six weeks of receiving the grant or return the funds within that six-week period. By submitting this application, recipients agree that any unused funds will be returned to the DSFBA for future grant use.

Work Completion Report

Within 14 days of project completion, recipients must submit a **Work Completion Report** that includes before and after photos, receipts or proof of project expenditures, and a brief summary confirming completion. The DSFBA reserves the right to conduct a site visit. The report can be sent to the coordinator via email at dba@smithsfalls.ca.

Project Changes

Any significant changes to the approved project must receive **prior written approval from the DSFBA**. Please contact the DSFBA coordinator at dba@smithsfalls.ca with details.

Failure to Complete the Project

If the project is not completed as approved or within the required timeframe, the DSFBA may require repayment of all or part of the grant and may disqualify the business from future DBA grant programs.

Maintenance

Grant recipients must ensure installations remain **safe and maintained** for a minimum of one season.

Grant Funds

Grant funds must be used solely for the approved project. They may not be used for operating expenses, inventory, wages, or any unrelated business costs.

Liability and Safety

Recipients assume full responsibility for installation and safety. The DSFBA is not liable for any damages, injuries, or claims related to the project

Right to Cancel

The DSFBA reserves the right to withdraw or cancel funding if program requirements are not met.

Promotion

Recipients agree that completed projects may be photographed and featured in DBA marketing and promotional materials.

DOWNTOWN SMITHS FALLS
BUSINESS ASSOCIATION

GRANT AGREEMENT

APPLICANT ACKNOWLEDGMENT

I acknowledge that I have read, understood, and agree to all terms and conditions of the DSFBA grant program as outlined above. I understand the requirements related to grant funding, project completion timelines, reporting obligations, eligible expenses, and maintenance. I agree to use the funds solely for the approved project, to complete the project within the specified timeframe, and to submit all required documentation. I further understand that failure to comply with these terms may result in repayment of funds and/or disqualification from future programs. I accept full responsibility for the project, including installation, safety, and any associated liabilities, and I consent to the use of project images for promotional purposes by the DSFBA.

Applicant Signature: _____

Date: _____

Please ensure this section of the grant agreement is completed if the proposed project involves any permanent changes to the space and the business applicant is not the property owner. If the Business applicant is the owner of the building or the proposed project does not include permanent changes to the space, please disregard the below section.

PROPERTY OWNER ACKNOWLEDGMENT (IF APPLICABLE)

I acknowledge that I am the property owner (or authorized representative of the property owner) for the subject property and that I am aware of and consent to the application being submitted to the DSFBA grant program. I understand that the applicant has agreed to the program's terms and conditions, including requirements related to funding, project completion timelines, reporting obligations, eligible expenses, and ongoing maintenance. I further acknowledge that the proposed project may proceed on the property if approved, and that project images may be used by the DSFBA for promotional purposes.

Name of Property Owner (Printed): _____

Property Owner Phone Number : _____

Property Owner Email : _____

Property Owner Signature: _____

Date: _____